



Dear Amarillo Club Member:

To better serve our members, your Board of Directors is pleased to offer the following options for paying your Amarillo Club bill:

- 1) By Mail:** You may continue to pay your bill by issuing a check and returning it with your statement stub in the envelope provided. Please mail in time to reach us by the due date which is the 20th of each month. Do not send cash.
- 2) In Person:** You may bring your payment to the accounting office: Chase Tower, 15th floor, Suite 1500. Drop it through the mail slot by the door or deliver it to accounting personnel if present.
- 3) By Electronic Check:** You may complete the attached form and use your checking, business checking, or savings account to make a one-time payment or authorize Amarillo Club to debit your bank account automatically each month for the balance of your Amarillo Club account. You may return the completed and signed form along with your Amarillo Club statement stub in the envelope provided or **fax both to the Accounting office at 806-373-4334.**
- 4) By Credit Card:** You may complete the attached form and use your Visa, MasterCard, Discover or American Express to make a one-time payment or authorize Amarillo Club to debit your credit card automatically each month for the balance of your Amarillo Club account. You may return the completed and signed form along with your Amarillo Club statement stub in the envelope provided or **fax both to the Accounting office at 806-373-4334.**

We trust these payment options will add convenience to the payment of your Amarillo Club account each month. If you would like to pay by electronic check or credit card, please complete the attached form and return it along with your Amarillo Club statement stub in the envelope provided, or **fax both to the Accounting office at 806-373-4334.** Because we must have your *written* authorization, we cannot accept payments over the phone. Thank you.

To: Amarillo Club

Fax 806-373-4334

I, _____, authorize Amarillo Club to charge my bank account or my credit card for Amarillo Club
Member#/account _____ **Member Name** _____.

_____ **One-time** on ____/____/____ in the amount of \$_____.

If possible, email receipt to: _____

OR

_____ **Automatically each month** starting on ____/____/____ in the amount of \$_____ **and continuing on or about the 10th day of each month** for the balance of my Amarillo Club account in an amount not to exceed \$_____.

(If account balance exceeds specified amount, member will be contacted at the number below for authorization.)

By Electronic Check: My bank account information is as follows:

Bank Name: _____ Bank ABA Routing Number: _____

Bank account type(*checking, business checking, or savings*): _____ Bank Account Number: _____

OR

By Credit Card: My credit card account information is as follows:

Type: _____ Card Number: _____ Expiration Date: _____ (mm/yy)

Name as it appears on Bank Account/Credit Card: _____

Your Address on Bank Account/Credit Card Statement:

Street Address

Suite or Apt

Zip Code

I understand if a charge indicated above is returned or denied by my bank or credit card carrier, I will be charged a \$35 returned/denied charge fee. I further understand it is my responsibility to notify Amarillo Club if any information given above changes. This payment authorization is valid and to remain in effect unless I, _____, notify Amarillo Club of its cancellation by sending written notice by mail to Amarillo Club, Controller, Chase Tower LB 12076, 600 S. Tyler St., Amarillo, Texas 79101 or by **fax to 806-373-4334.**

Signature: _____ Date: _____

Printed name: _____ Daytime phone: _____

Please Mail completed form to: Amarillo Club, Controller, Chase Tower LB 12076, 600 S. Tyler St., Amarillo, Texas 79101 or **fax to 806-373-4334.**